

Job Title: Housekeeping Attendant

Would you like to join a world-class culinary destination?

Are you eager to work in tourism & hospitality?

If your answer is "YES", then The Inn at Bay Fortune might be the right fit for you!

The Inn at Bay Fortune is among the best restaurants in Canada. Under the direction of Chef Michael Smith and Chastity Smith, we offer a five-star inn and dining room seating up to 86 guests at our nightly *FireWorks Feast* from May to October. Our ingredients are sourced from our on-site culinary farm and other local producers. Together with our farm, we create a ten-course, live-fire-cooked, Island-focused experience.

Even more perks to ponder...

- Join a close-knit community of like-minded individuals passionate about five-star hospitality.
- An unparalleled hands-on learning experience, allowing you to grow or diversify your experience working in tourism & hospitality.
- Ongoing training, mentorship, and support.
- Mid-and end-of-season reviews.

The finer details

- **NOC Code:** 65310
- **Job Location:** Fortune, Prince Edward Island
- **Work Conditions:** Country inn with two multi-storey buildings and a combination of indoor and outdoor staircases, no elevators. Air-conditioned rooms and lobbies.
- **Work Term:** Full-time seasonal (May-October 2025)
- **Schedule:** Day shifts, 6-8 hours per day, 5 days per week, with paid breaks.
- **Starting Salary:** \$16.50-\$20.00 per hour, based on experience.
- **Health Benefits:** 50% employer paid: Life Insurance, Health Insurance, AD&D, Critical Illness, Extended Health Insurance, Dental & Vision Care, available after your first season of employment.
- **Other Benefits:** 4% vacation pay. Complimentary staff meals every afternoon during your working hours.

Responsibilities

Reporting to the Executive Housekeeper and Housekeeping Lead, you will:

1. Clean, tidy, and sanitize the rooms after guests have checked out, in keeping with local hospitality health and safety regulations.
2. Ensure our five-star standards for cleanliness and hospitality are met when interacting with others and tidying guest spaces.
3. Change linens in the guest rooms and replenish supplies such as soap and shampoo.
4. Stage the guest rooms before check-in according to staging directions and the Company's Standard Operating Procedures.
5. Clean and tidy common areas, including restaurant & staff bathrooms, the Administrative Office, the dining room, and the lobbies.
6. Assist with processing laundry in a timely manner as needed.

7. Collaborate with other team members to ensure the daily checklists are completed on-time.

Qualifications

Education & Experience

- WHMIS certification, if not already achieved, will be provided by the Company.
- Experience working in similar housekeeping roles is an asset.
- On-the-job training will be provided.

Skills/Success Factors

The ideal Housekeeping Attendant...

- Communicates with others in a positive and professional manner.
- Is punctual, good at time management, and works with a sense of urgency and focus.
- Demonstrates an eagerness to learn and work hard.
- Can follow a checklist and take direction from supervisors with ease.
- Is comfortable working alone or in teams of two.
- Is able to stand and walk for long periods, carry laundry baskets and cleaning equipment up and down stairs.

How to Apply

Please send your resume and cover letter by email to careers@innatbayfortune.com.

Our Recruitment team will begin reviewing applications in mid-January, 2025. We review each application carefully, and we will reach out to you by phone or email if we are interested in your application.

Diversity, Equity, Inclusion, and Accommodation

The Inn at Bay Fortune is committed to fostering an inclusive workplace where everyone is treated with respect and dignity. We hire the most qualified candidates regardless of race, creed, colour, age, sex, national or ethnic origin, religion, sexual orientation, gender identity or expression, marital status, disability, or other characteristics.

If you require accommodation for any part of this hiring process, please send your **confidential** request to the email above.

Thank you for considering this opportunity, we'd love to receive your application!