THE INN AT BAY FORTUNE
PRINCE EDWARD ISLAND • CANADA

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Are you ready to build a meaningful career in hospitality—one rooted in connection, elevated guest experiences, and world-class dining?

We are already looking ahead to our 2027 season! Join the Guest Services team at our award-winning 5-star property, where each evening comes alive with our signature FireWorks Feast—an immersive, multi-course culinary experience unlike any other.

Located on the shores of Bay Fortune in eastern PEI, The Inn at Bay Fortune is a 21-room heritage property operating seasonally from May to October. Surrounded by breathtaking coastal beauty, you'll play an integral role in creating seamless, memorable experiences for guests visiting from around the world.

As a Guest Services Coordinator, you'll be one of the first faces our guests meet and one of the last they remember. From managing reservations and welcoming guests upon arrival to coordinating special requests and chauffeuring guests between our historic properties in our vintage Bentley, you'll help ensure every stay feels personal, polished, and unforgettable. You'll work closely with our Front of House, culinary, and leadership teams to deliver thoughtful hospitality that reflects the warmth and excellence of The Inn at Bay Fortune.

You'll thrive in a fast-paced, collaborative environment where no two days are the same. Whether you're assisting with check-ins, answering guest inquiries, preparing beverages, or supporting evening service transitions, your attention to detail and genuine care for people will help create the exceptional experiences our guests travel across the globe to enjoy.

What we offer:

- A truly unique hospitality environment centered around experiential dining, luxury accommodations, and genuine Island hospitality
- Ongoing training, mentorship, and growth within a passionate, close-knit team
- Starting wage of $21.00 per hour + 4% vacation pay
- Full-time seasonal role: **May 14, 2027 – October 9, 2027** (estimated dates)
- Day and Evening shifts (no Overnight)
- Complimentary staff meals prepared daily during working hours
- Two annual passes to experience the FireWorks Feast with a guest
- A workplace that values professionalism, teamwork, inclusivity, and personal growth

What You Bring

- A passion for the Hospitality industry
- Previous Front Desk, Concierge or Hotel Reservation experience an asset
- Strong work ethic, professionalism, reliability, and a willingness to learn

If you're passionate about hospitality and want to be part of something truly special, we'd love to hear from you.